Updated October 2024

Version 1.2



**Barking and Dagenham**

**‘One Panel’**

**Referral Form**

This referral form is to be used when referring a case for consideration by the Barking and Dagenham ‘One Panel’ for either a statutory review, i.e., a Safeguarding Adult Review (SAR), Domestic Homicide Review (DHR) or Child Safeguarding Practice Review (CSPR) or when a case may not meet the criteria for a statutory review but there is the opportunity to learn lessons.

Please complete the form below and send to:

bdonepanel@lbbd.gov.uk

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| Click on the below for the full definition of each:* **[Child Safeguarding Practice Review](https://assets.publishing.service.gov.uk/media/65803fe31c0c2a000d18cf40/Working_together_to_safeguard_children_2023_-_statutory_guidance.pdf)**

Chapter 5, Working Together 2023* [**Safeguarding Adults Review**](http://www.legislation.gov.uk/ukpga/2014/23/part/1/crossheading/safeguarding-adults-at-risk-of-abuse-or-neglect/enacted)

The Care Act 2014* [**Domestic Homicide Review**](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/575273/DHR-Statutory-Guidance-161206.pdf)

In brief, a statutory SAR or CSPR is when (1) an adult or child has died or been serious injured and serious abuse or neglect is suspected **and** (2) there is concern about how agencies have worked together to safeguard the child or adult.A DHR is when the death of a person over the age of 16 years appears to be the result of violence, abuse, or neglect by a (a) a person whom they were related or had an intimate relationship with or(b) a member of the same household. |

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| **1. Context for referral to One Panel** |
| **Date of this One Panel referral** | **/ /** |
| **What review process do you feel this meets (SAR, CSPR or DHR)** |  |
| **Summary of reason for referral** |  |
| **Date of incident/death** | **/ /** |

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| **2. Subject details** |
| **First name** |  | **Last name** |  | **Other names used** |  |
| **Date of birth** |  | **Age** |  | **Gender** |  |
| **Ethnicity** |  | **Disability** |  | **NHS number** |  |
| **First Language** |  |  |  |  |  |

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| **GP** |  | **Postmortem result** (if applicable) |  |
| **Home address** |  | **Housing tenure** |  | **School / college** |  |
| **3. Other relevant person(s) details** |
| **a. Next of kin / nearest relative / nearest relevant person** |
| **Name** |  | **DOB** |  |
| **Relationship to subject** |  | **Address** |  |
| **Any other information that is relevant to the discussion** |  |
| **b. Other relevant person / family member / friend** |
| **Name** |  | **DOB** |  |
| **Relationship to subject** |  | **Address** |  |
| **Any other information that is relevant to the discussion** |  |
| **c. Other relevant person / family member / friend** |
| **Name** |  | **DOB** |  |
| **Relationship to subject** |  | **Address** |  |
| **Any other information that is relevant to the discussion** |  |
| ***Please add others as required*** |

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| **4. Agency involvement with the subject and relevant others** Brief summary of work/intervention undertaken. Please include the key points, an analysis that summarises and gives the case outline. Do not include a full chronology at this stage. |
| **Details of Original Referrer/Referral** |  |
| **Summary of case/circumstances** |   |
| **Agencies involved with the Service User** |  |
| **Summary of agency involvement, intervention, care and service provision including any safeguarding concerns raised, Section 42s, DoLs, Child Protection Plan, looked after child etc.** |  |
| **Summary of potential themes/challenges/learning identified that support the referral.**  |  |

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| **How well, in your opinion, has the multi-agency partnership** **worked together?** |  |

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| **5. Referrer details** |
| **Name** |  | **Agency** |  |
| **Role** |  | **Contact** |  |
| **Manager Name responsible for quality assuring the referral** |  |
| **Is this referral subject to an internal/single agency review?** |  |
| **Lessons learnt:** *If appropriate please describe the**lessons that have been learnt by your agency and any changes made as a result.* |  |
| **Considerations:** *For example, is there media interest?**Are there criminal proceedings? Is the case linked to a complex abuse case?* |  |

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| **6. Summary/minutes of One Panel Discussions and Decision** |
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| **7. One Panel Decision** *(to be completed by One Panel Secretariat following meeting)* |
| **Meeting Date** | **/ /** | **OP recommendation** |  |
| **Follow up action** |  |