

10th January 2025

SCHOOL VACANCY BULLETIN

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School Caretaker

Location:	Valence Primary School, St. Georges Road, Dagenham, RM9 5AJ Bonham Road, Dagenham, RM8 3AR
Hours:	35 hours per week; all year round (52.14 weeks) 2-week shift pattern. Early Shift 06:30 to 14:30 / Late Shift 10:30 to 18:30.
Salary:	Scale 5, Point 12. Salary Equivalent £31,524.00.
Email:	office@valenceprimaryschool.com
Website:	www.valenceprimaryschool.com
Closing Date:	17th January 2025 at Midday.
Interviews:	To follow for selected candidates.

We are looking to appoint a hardworking, skilled, dependable and self-motivated individual to join our premises team. We require someone who will contribute to the smooth running of the school by organising and undertaking the caretaking, maintenance, cleaning and security of the school site, equipment and grounds. The successful candidate will have caretaking or general maintenance skills together with a knowledge of Health & Safety legislation and procedures.

The ideal candidate would have a full, clean driving licence, as driving from site to site will form part of the role. Willingness to attend callouts outside of normal working hours is a requirement of this role. They will also be flexible in their approach, energetic and be keen to work as part of our school community.

Experience of a similar role within a school will be a significant advantage.

We can offer:

- A supportive and forward-looking staff and governing body
- Opportunities for Continuing Professional Development
- A pleasant working environment and helpful staff in our successful school

Support staff application forms can be downloaded online at www.valenceprimaryschool.com or collected from either school office. Applications made by C.V. or from agencies will not be accepted.

Your application should be forwarded to Janet Kenning or emailed to jkenning@valenceprimaryschool.com

Closing date for this post will be **17th January 2025 at midday**.

Interviews will follow for selected candidates.

Valence Primary is committed to safeguarding and promoting the welfare of children. This post is exempt from the Rehabilitation of Offenders Act and a comprehensive screening process, including a disclosure check, will be undertaken on all applications.

Deaf Communication Support Worker

Location:	Eastbury Primary School, Dawson Avenue, Barking, IG11 9QQ
Hours:	35 hours per week, term time only.
Salary:	Scale 4 (£27,855 - £29,139) pro rata.
Start:	ASAP.
Website:	www.eps.barking-dagenham.sch.uk .
Email:	office@eps.barking-dagenham.sch.uk
Closing Date:	Monday 20 th January 2025.

Eastbury Primary School is a four-form entry school in Barking and Dagenham. We are a fully inclusive school with our own Deaf ARP. Our school is set in a beautiful, modern building with a newly developed Forest School. We serve a catchment of wonderful children who have a real enthusiasm for learning.

We are seeking to appoint an inspirational Deaf Communicator to join our existing, hard-working team.

We offer:

- The opportunity to work alongside a supportive, friendly and dedicated team of professionals
- Opportunities for CPD
- An excellent working environment
- Enthusiastic, motivated and friendly pupils

We are looking for a practitioner with:

- GCSE qualification 'C' or above in maths and English
- British Sign Language level 2 or above
- Experience of supporting deaf children with language difficulties
- High expectations of achievement and behaviour
- Excellent interpersonal skills and enjoys being part of a team
- Ambition to improve their own skills
- The ability to adapt the curriculum to meet the needs of individual children, with a focus on access to learning
- Commitment to providing the best educational opportunities for every child

Eastbury celebrates diversity and we would really value candidates from ethnic minorities in order to reflect the diversity within our school.

Please contact the school office to arrange a visit to meet the children and the team. Eastbury is only a 2-minute walk from Upney Station and has on-site parking.

You can also find an application form on our website vacancy page:

<http://www.eps.barking-dagenham.sch.uk/vacancies>

Please send completed forms to: georgina.coates@eps.barking-dagenham.sch.uk

Closing date: Monday 20th January 2025.

The Governing Body are committed to safeguarding and promoting the welfare of children and expect all staff and volunteers to share this commitment. All appointments are subject to satisfactory references, medical clearances and enhanced DBS checks.

Cleaner

Location: St Margaret's C of E School, North Street, Barking, IG11 8AW
Salary: £10,932.50.
Contract: Permanent
Hours: 15 hours per week, 15:30-18:30, 52 weeks per year.
Start: ASAP.
Email: alison.brown@genesistrust.net
Closing Date: Monday 20th January 2025.

St Margaret's C of E school are looking for an exceptional cleaner to clean the designated buildings to a very high standard as directed by the Leadership team.

The cleanliness of the setting is a priority. We are looking for a hard-working cleaner to join our team and help us deliver the highest quality care for the children.

If you are a hard-working individual who takes great pride in their work and understands the importance of their role, please apply to be part of our exceptional team.

Do you have:

- Ability to work collaboratively within a team.
- Ability to work using your own initiative.
- Good Communication skills

We can offer:

- Enthusiastic, well-behaved pupils
- Excellent career development opportunities
- Hardworking, motivated and positive colleagues

We are committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo Child Protection screening, including checks with past employers and the DBS. References will be taken up before interviews are offered.

Early application is encouraged as we review applications throughout the advertising period and reserve the right to close the advert earlier than the stated deadline.

If you are interested in the position, please submit your application to Alison Brown. An application form and job description can be requested using contact information below.

Contact Information

Alison Brown

alison.brown@genesistrust.net

Please submit your application to Alison Brown.

Assistant Business Manager

Location:	St Vincent's Catholic Primary School, Burnside Road, Dagenham, RM10 2JN
Salary:	SO1, point 23-25, £35,577 – £36,567 FTE.
Hours:	35 hours per week, term time plus 2 weeks.
Start:	February 2025.
Email:	office@st-vincent.barking-dagenham.org.uk
Website:	www.st-vincent.barking-dagenham.sch.uk
Closing Date:	Monday 27 th January 2025.
Interviews:	Week beginning 3 rd February 2025.

We are looking for an enthusiastic, thorough and meticulous Assistant Business Manager who has high standards and is good at organising and motivating staff, managing a whole school finance and supporting the Headteacher and trust's CFOO in the effective running of the school.

The person appointed will take responsibility for overseeing the financial management of the school. The ideal candidate will:

- Have experience of school/primary school finance
- Have experience of managing and supporting a small team
- Have excellent office and IT skills
- Have the ability to think creatively and strategically
- Have a flexible and positive nature and the ability to work well under pressure
- Have the ability to maintain confidentiality
- Have excellent communication skills

We can offer a dedicated, highly skilled and supportive staff team with training which will support your role and career development. Our school has wonderful children, and this role offers a great opportunity to play an important role in a successful and caring school.

Further details and an application form can be obtained from the school's website www.st-vincent.barking-dagenham.sch.uk or by contacting the school office.

- Please note that only the CES application forms will be accepted
- CVs alone will not be accepted
- Visits to the school are welcomed and encouraged. Contact the school office to arrange a visit.
- Please email completed application form and supporting documents to:

office@st-vincent.bardaglea.org.uk

- **Closing date for applications: Monday 27th January 2025**
- **Interviews: Week beginning: 3rd February 2025**

Only successful applicants will be contacted for interview

*St Vincent's Catholic Primary School and the Good Shepherd Catholic Trust are **fully committed to safeguarding** and promoting the welfare of young people and expects all members of staff to share this commitment. An enhanced DBS check is required for this post. The post is exempt from the Rehabilitation of Offenders Act 1974.*

Learning Support Assistant

Location:	Beam County Primary School, Oval Rd North, Dagenham, RM10 9ED
Salary:	Scale 4, £27,855 FTE.
Contract:	Fixed term.
Hours:	Full-time.
Start:	ASAP.
Email:	hbrandpersonnel@beam.bardaglea.org.uk
Website:	https://www.beamcountyprimaryschool.org/our-school/job-vacancies/
Closing Date:	Wednesday 15 th January 2025 at Midday.
Interviews:	W/C Monday 13 th January 2025.

Are you passionate about making a real impact in education? We are looking for an enthusiastic and driven Learning Support Assistant to join our Art Department and also provide Learning Support to the whole school as required. This role offers a unique opportunity to support and inspire young learners, working alongside experienced educators to help pupils achieve academic excellence and reach their full potential.

This fixed-term position is until 23rd July 2025.

Key Responsibilities:

- Support pupils in their learning journey, adapting resources and approaches to meet diverse learning needs with a specific focus on Art. Work closely with class teachers to deliver targeted interventions in Art and other subjects, helping to boost pupil progress.
- Assist in maintaining an engaging and well-managed classroom environment, supporting behaviour and social development.
- Collaborate with teachers to track and monitor pupil progress, contributing to the planning and implementing effective learning strategies.
- Provide one-on-one and small group support to pupils, ensuring all students feel valued and encouraged in their learning.
- Contribute to the development of resources, displays, and activities that support a stimulating and inclusive classroom.

What We Are Looking For:

- Graduate with a strong academic background and a passion for education.
- Experience in Art Department or Art Training/Qualification.
- Eager to inspire and drive excellence in pupils.
- Excellent communication and interpersonal skills with the ability to build positive relationships with pupils and staff.
- Proactive, organised, and adaptable, strongly committed to supporting student achievement and well-being.
- Ability to work collaboratively as part of a team and contribute positively to the school's high standards and inclusion ethos.

Why Join Us?

- An inspiring and supportive school environment focusing on excellence and innovation.
- Opportunities for further professional development, including potential routes into teaching or specialised support roles.
- A chance to make a meaningful difference in pupils' lives, shaping their confidence and academic success.
- Exposure to a vibrant school community and the opportunity to work alongside experienced and passionate educators.

How to Apply:

The Job description and application form can be found on our website:

<https://www.beamcountyprimaryschool.org/our-school/job-vacancies/>

Completed application forms are to be forwarded to:

hrandpersonnel@beam.bardaglea.org.uk

If you require further information, please call Beam County Primary School on 020 8270 4700 or by email to hrandpersonnel@beam.bardaglea.org.uk

Closing date: Wednesday, January 15th 2025 at noon.

Join us in fostering an engaging and successful learning experience for Upper Key Stage 2 pupils. Apply today to make a real impact!

Beam County Primary School is an equal-opportunity employer. We welcome applicants from all backgrounds, cultures, and experiences. We are committed to safeguarding and promoting the welfare of young people. This post is exempt from the Rehabilitation of Offenders Act 1974. The school will undertake a comprehensive screening (including interviews, online checks and other background checks) process for successful applicants.

Checks will include an enhanced disclosure from the Disclosure and Barring Service and checks on the individual's online activity per our adherence to Safer Recruitment.

Office Manager

Location: Henry Green Primary School, Green Lane, Dagenham, RM8 1UR
Salary: Scale SO1 – PO1.
Start: February 2025.
Email: office@henrygreen.org.uk
Closing Date: Friday 24th January 2025.
Interviews: Week Beginning 27th January 2025.

Do you want an exciting new challenge and to be part of a committed team of practitioners, then Henry Green Primary school may have the opportunity for you. The Headteacher and school Governors are seeking to appoint experienced and highly motivated Office Manager to join us. You would preferably have school Office Manager experience.

We offer:

- A diverse and supportive community of friendly children, who are eager to achieve and deserve the best.
- A dynamic, talented, and forward-thinking leadership team.
- The opportunity to be part of a team that will move the school forward through a time of change.
- A school which is committed to professional development and equality for all staff with a high level of induction and training for new staff members.

We are looking for:

- Outstanding organisation and communication skills.
- Managerial Experience.
- Familiar with various Management Information Systems.
- Excellent typing and ICT skills.
- A forward-thinking creative approach.
- Someone who is positive, enthusiastic and solution focused.
- ability to use your own initiative to deal sensitively with a range of complex issues
- ability to organise and implement administrative systems.
- A commitment to work in partnership with pupils, staff, parents, governors and the wider community.

For an application pack, please contact the school by email at, office@henrygreen.org.uk or contact (Miss K Britton – SBM) at the school on 0208270 4466 to request a visit.

Closing date for applications: 24th January 2025

Shortlisting and Interviews: Week Beginning 27th January 2025

"Henry Green Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The post is subject to an enhanced Disclosure application to the Disclosure & Barring Service and check against the ISA barred list for Children."

Class Teacher

Location:	Rush Green Primary School, Dagenham Road, Romford, RM7 0TL
Contract:	Temporary (1-year maternity cover).
Salary:	MPS (Inner London Rate).
Hours:	Part Time, 3 days per week.
Start:	ASAP.
Email:	office@rushgreen.bardaglea.org.uk
Closing Date:	Friday 24th January 2025 at 13:00.
Interviews:	Friday 31 st January 2025.

Rush Green Primary School is a large, 4 form entry school, with a 78 place Nursery, on the borders of Barking & Dagenham/Havering. We are a very successful school, and we are rightly proud of our achievements. Ofsted recently said, *'The school's ethos is lived out by the pupils and staff in the lively and vibrant setting.'*

We are keen to attract teachers who are passionate about learning and who are committed to breaking cycles of deprivation and making a difference to children's life chances. Our School has a fantastic track record for staff development, and we seek staff willing to grow with us, as a part of the Rush Green family.

We are looking for an enthusiastic and passionate part time teacher (0.6) to cover Maternity Leave for one year.

We seek teachers that:

- **Strive to be the best they can be**
- Are reflective and committed practitioners (from any key stage and at any point in their career) who want to make a difference.
- Have high expectations of all children and believe that all children can succeed regardless of their background.
- Are passionate about learning and using the latest, innovative techniques and research.

In return we can offer

- An ambitious, friendly and vibrant place to work, with supportive staff and leadership team
- Experienced staff who thrive together in teams and who are willing to share resources, plan together and share strong practice.
- A rich and ambitious curriculum with many opportunities for wider development
- Very well-resourced provision.
- Children who are enthusiastic, keen to learn and who display exemplary behaviour.
- High quality professional development opportunities that align with the needs of the school

We would warmly welcome prospective candidates to visit the school for a tour. You are invited to meet our staff and children and join us for an informal discussion. Appointments can be made by contacting the school.

For an application pack, further details, or to arrange a visit to the school, please contact: Mrs Claire Hosier HR on 0208 270 4940 (Option 4) or email:

office@rushgreen.bardaglea.org.uk

Closing date: Friday 24th January 2025 at 1pm

Interviews: Friday 31st January 2025

Please note, we may hold interviews as and when applications are received and we reserve the right to offer this post, prior to the closing date. We only accept applications before the closing deadline. With this in mind, we encourage you to apply as soon as possible.

Rush Green Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Successful candidates will be required to be checked with the disclosure and barring service (DBS).

Teacher of Health and Social Care

Location:	Greatfields School, Net Street, Barking, IG11 7QG
Salary:	MPS.
Contract:	Permanent.
Email:	vacancies@greatfieldsschool.com
Website:	www.greatfieldsschool.com
Closing Date:	Wednesday 29th January 2025 at Midday
Interviews:	Tuesday 4 th February 2025

This is an opportunity for you to work with some extraordinary and aspirational students, in a developing area of East London. The Gascoigne community is a very special place, and we are privileged to have built a school at its heart. The school is driven by the dreams, aspirations and ambitions of our students and the wider community and we would love you to join us in helping us to build a school which will drastically improve the life chances of our young people. Aspiration is at the heart of everything we do, and we passionately believe our students can compete with any other child in the country.

Greatfields opened in September 2016, and we will eventually grow to become a ten-form entry school with 1800 pupils, including sixth form, in purpose-built new accommodation. We currently have approximately 1200 students across Years 7 to 13.

We are looking to recruit an ambitious Teacher of Health and Social Care who shares our ambitions for the young people of the community. This post is ideal for a new or existing postholder. You will be joining a highly motivated and passionate group of staff who work tirelessly in the best interests of the students. Staff development is central to everything we do, and you will receive weekly coaching sessions, a personalised CPD programme which best fits your needs and clear pathways for progression.

To apply for this role please go to our website and fill out an application form. If you would like more information about the role, please feel free to contact the school on the e-mail address below.

vacancies@greatfieldsschool.com
www.greatfieldsschool.com

The school is committed to safeguarding and protecting the welfare of children and as such all appointments are subject to an enhanced DBS (CRB) check. Appointments are also subject to satisfactory references/medical clearance.

Head of Media (with English)

Location: Greatfields School, Net Street, Barking, IG11 7QG
Salary: MPS or UPS plus TLR 2a.
Contract: Permanent.
Email: vacancies@greatfieldsschool.com
Website: www.greatfieldsschool.com
Closing Date: Wednesday 5th February 2025 at Midday.
Interviews: Monday 10th February 2025.
Start Date: July or September 2025.

This is an opportunity for you to work with some extraordinary and aspirational students, in a developing area of East London. The Gascoigne community is a very special place, and we are privileged to have built a school at its heart. The school is driven by the dreams, aspirations and ambitions of our students and the wider community and we would love you to join us in helping us to build a school which will drastically improve the life chances of our young people. Aspiration is at the heart of everything we do, and we passionately believe our students can compete with any other child in the country.

Greatfields opened in September 2016, and we will eventually grow to become a ten-form entry school with 1800 pupils, including sixth form, in purpose-built new accommodation. We currently have approximately 1200 students across Years 7 to 13.

We are looking to recruit an ambitious Head of Department to introduce Media into our curriculum for September 2025. This post is ideal for a new or existing postholder. You will be joining a highly motivated and passionate group of staff who work tirelessly in the best interests of the students. Staff development is central to everything we do, and you will receive weekly coaching sessions, a personalised CPD programme which best fits your needs and clear pathways for progression.

To apply for this role please go to our website and fill out an application form. If you would like more information about the role, please feel free to contact the school on the e-mail address below.

vacancies@greatfieldsschool.com
www.greatfieldsschool.com

The school is committed to safeguarding and protecting the welfare of children and as such all appointments are subject to an enhanced DBS (CRB) check. Appointments are also subject to satisfactory references/medical clearance.

Head of English

Location:	Greatfields School, Net Street, Barking, IG11 7QG
Salary:	MPS or UPS + TLR 1a.
Contract:	Permanent.
Email:	vacancies@greatfieldsschool.com
Website:	www.greatfieldsschool.com
Closing Date:	Thursday 6 th February 2025 at Midday
Interviews:	Wednesday 12 th February 2025.
Start Date:	July or September 2025.

This is an opportunity for you to work with some extraordinary and aspirational students, in a developing area of East London. The Gascoigne community is a very special place, and we are privileged to have built a school at its heart. The school is driven by the dreams, aspirations and ambitions of our students and the wider community and we would love you to join us in helping us to build a school which will drastically improve the life chances of our young people. Aspiration is at the heart of everything we do, and we passionately believe our students can compete with any other child in the country.

Greatfields opened in September 2016, and we will eventually grow to become a ten-form entry school with 1800 pupils, including sixth form, in purpose-built new accommodation. We currently have approximately 1200 students across Years 7 to 13.

We are looking to recruit an ambitious Head of English who shares our vision and ambitions for the young people of this community. It is ideal for a new or existing postholder. You will be joining a highly motivated and passionate group of staff who work tirelessly in the best interests of the students. Staff development is central to everything we do, and you will receive weekly coaching sessions, a personalised CPD programme which best fits your needs and clear pathways for progression.

To apply for this role please go to our website and fill out an application form. If you would like more information about the role, please feel free to contact the school on the e-mail address below.

vacancies@greatfieldsschool.com
www.greatfieldsschool.com

The school is committed to safeguarding and protecting the welfare of children and as such all appointments are subject to an enhanced DBS (CRB) check. Appointments are also subject to satisfactory references/medical clearance.

School Counsellor

Location:	Mayesbrook Park School, Arden Crescent, Dagenham, RM9 6TJ
Contract:	Permanent.
Hours:	Term time only.
Salary:	Scale 6, range 18-20, £32,925-£33,957 FTE. Actual salary £28,302 - £29,189 pro rata.
Required:	ASAP
Email:	slowrie@mayesbrookparkschool.org.uk
Website:	www.mayesbrookparkschool.org.uk
Closing Date:	Friday 24 th January 2025
Interviews:	Thursday 6 th February 2025

We are seeking to appoint a qualified counsellor with experience of working with young people aged 11-16 and their families, to enable us to provide onsite support and counselling to students and to broaden the support and services which we are able to offer to pupils, parents and staff.

The school counsellor's primary duty will be the counselling of students aged 11-16; other duties include support for staff and work with parents. The counsellor will liaise closely with CAMHS and other agencies involved with the child and family.

Mayesbrook Park School provides alternative provision for secondary school students aged 11-16 in Barking and Dagenham. There are three campuses, soon to be four, and you would be required to work across all campuses. There are approximately 150 students across the school, including permanently excluded students, KS3 pupils on short programmes and pupils with attendance and mental health concerns. Many of our students have special educational needs (SEND), mainly SEMH (social, emotional and mental health).

We offer:

- Competitive salary.
- Local authority pensions scheme.
- Friendly and supportive colleagues.
- Energetic vibrant and diverse environment where everyone is valued.
- Regular training opportunities.

Visits to the school are encouraged and can be arranged by contacting Saffron Lowrie telephone 020 8270 6734 or slowrie@mayesbrookparkschool.org.uk

Please see our website www.mayesbrookparkschool.org.uk for further details about our school.

All employees are required to abide by the Equalities and Diversity policies of the borough. This post is exempt from the Rehabilitation of Offenders Act 1974 and a comprehensive screening process will be undertaken on successful applicants including an enhanced Disclosure Check.

Head of PE

Location:	All Saints Catholic School, Terling Road, Dagenham, RM8 1JT
Salary:	MPS/UPS – TLR 1A.
Contract:	Fixed term.
Hours:	Full time
Required:	April 2025
Website:	https://www.allsaintsschool.co.uk/
Closing Date:	Monday 20 th January 2025 at 09:00

We have an exciting opportunity for a talented teacher to lead our PE Department.

As the Head of Physical Education at All Saints Catholic School, you will be responsible for leading the PE Department and ensuring the delivery of a high-quality, engaging, and inclusive PE education for all pupils. You will be a passionate advocate of sport and physical education, committed to fostering fitness, a passion for sport and sporting excellence. Your role will be pivotal in shaping the school's physical education curriculum and aligning it with the school's Catholic ethos and values along with upholding the teaching standards within your department.

Some of the Key Responsibilities and Duties

Leadership and Management

- Provide strategic leadership and vision for the PE Department, aligning it with the school's overall vision and values.
- Lead the development, implementation, innovation and evaluation of the PE curriculum, ensuring it is challenging, progressive, and responsive to the needs of all pupils.
- Manage and support the PE Department team, including teachers and support staff, ensuring they are motivated, developed, and working collaboratively towards shared goals.
- Monitor and evaluate the quality of teaching and learning in PE, providing constructive feedback and support to drive continuous improvement.
- Manage the PE Department's budget and resources, ensuring they are used effectively to enhance the learning experience for pupils.
- Be accountable for the progress that line managed teams make towards meeting the schools' statutory targets and strategic objectives for pupil performance
- Attend meetings with staff, parents and outside agencies, providing reports and information as required

All Saints Catholic School is an Outstanding Catholic comprehensive school situated in the London Borough of Barking and Dagenham and within the Diocese of Brentwood, with good transport links to central London.

All Saints Catholic School has over 1400 students from year 7 to 13. The school achieves excellent exam results, with a Progress 8 score of 0.72 (well above average). We have

received an Educational Outcomes award for being in the top 12 percent of schools in the country for progress.

Our core values of Respect, Understanding, Affection and Humour underpin all aspects of our pastoral and academic daily routines. Our 2024 Ofsted judged us to be an Outstanding school, highlighting that “the school successfully encourages pupils to demonstrate its core values, which include respect and understanding others. In addition to this, pupils meet the school’s exceedingly high academic expectations and achieve very well”.

Please watch our school videos available at: <http://allsaintsschool.co.uk/> to get a further insight into life at All Saints.

Why work here?

- Ambitious CPD programme aimed to make the best possible teachers and supporting career development.
- Enthusiastic and aspiring pupils.
- Interactive screens in each classroom.
- Free use of the school gym and staff yoga.
- Inner London Pay Scale.
- Staff wellbeing lunches and an active school wellbeing team.
- Hot meals provided for staff on open evenings and parent evenings.
- Teaching and Learning forums for staff to examine different aspects of pedagogy.
- A mentoring and coaching programme for staff.

Applicants are welcome to visit the school.

All Saints School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All applicants will be subject to a full DBS check before appointment is confirmed.

Job descriptions of our vacancies and application forms can be downloaded from our website <https://www.allsaintsschool.co.uk/>. You will find them under School Information - Vacancies.

Alternatively, you can email the school office at office@allsaintsschool.co.uk for more details or to book a visit of our school.

Deputy Office Manager - Attendance Lead

Location:	Barking Abbey School, Longbridge Road, Barking, Essex, IG11 8UF
Salary:	Scale 5 (Pt 12-15, £31,524-£32,931 per annum, to be pro rata'd to actual working weeks).
Hours:	35 Hours Per Week, Term time only plus ten days.
Contract:	Permanent.
Required:	As soon as possible.
Website:	https://www.barkingabbeyschool.co.uk/home/join-us/staff-vacancies/
Closing Date:	Friday 24 th January 2025
Interviews:	TBC

Are you looking for a place to work where no one day is the same where you can really make a difference to the lives of young people? Are you a hardworking, and competent administrator who loves to learn new skills and provide an outstanding service?

Are you ready to take up a new challenge to supervise and deputise when necessary?

If so, this could be the role for you....

We are seeking to appoint an outstanding, innovative and committed Senior Administrator with a focus on leading Attendance who will play a significant part in the development of the school core administrative services.

The successful candidate will have excellent IT skills, be an outstanding Administrator and have a good understanding of implementing and embedding new systems and processes along with ideas or proven strategies for improving attendance in school procedures.

The successful candidate will be able:

- To undertake a range of administrative tasks with ease, reflecting on current practice and streamline systems and processes to reduce workload and improve efficiency and effectiveness
- To work collaboratively and proactively with students and their families to ensure that children and young people can have full access to the educational opportunities offered at Barking Abbey.
- To work in partnership with key staff to monitor and improve school attendance systems and procedures
- To manage the school's caseload of persistent absentees and non-attendees across the school.
- To encourage, enable and, where necessary, enforce the school attendance procedures of all children of school age, working with the wider family, community and external agencies.
- To promote the welfare, mental wellbeing, appropriate development and protection of children and young

- Support the Office Manager in all aspects of administration, including admissions, census, first aid/medical, Sixth Form administration, ParentPay, Free school meal administration and reception duties.

This role will be predominantly based at one campus, however there may be a need for work to be undertaken across campus offices.

Working hours will be between 07:30am-17:00pm (Shifts for this will be 7 hours a day working either 07:30- 15:30 or 09:00-17:00 to suit the operational needs of the school).

Barking Abbey is an Ofsted Outstanding heavily over-subscribed dual campus secondary school in the London Borough of Barking and Dagenham, with a well-deserved reputation for academic excellence and a supportive professional environment.

The school is located less than 10 minutes' walk from Upney tube and 15 minutes from Barking mainline station.

Barking Abbey celebrates its diversity, and we positively welcome applications from all sections of the community. If you are interested in making a difference in young people's lives whatever your background or history, please apply.

In return we offer:

- A supportive and encouraging staff team
- The opportunity to access a wide range of CPD opportunities within and beyond school
- A school which understands the importance of staff well-being and workload management
- A positive ethos with excellent behaviour reinforced by highly visible SLT and centralised behaviour systems

We are proud that Ofsted recently judged the school to be Outstanding in all areas. The report states: "This is a large and diverse school where difference is valued. Pupils, and students in the sixth form, are supportive and respectful of each other. Pupils' conduct is exemplary, both inside lessons and around the school.

Leaders have established simple and clear rules that everyone understands. Pupils are focused, engaged and participate well in lessons. Staff feel that their workload and well-being has been carefully considered by leaders. They appreciate their open-door policy". (Ofsted, February 2024)

Please click here to find out more information about what it is like to work at Barking Abbey: <https://www.barkingabbeyschool.co.uk/home/join-us/staff-vacancies/>

To find out more about how teachers can secure rented accommodation at a discounted rate of 20% please contact: info@bdsip.co.uk

Online searches may be conducted for all shortlisted candidates and will be conducted for all successful candidates as part of our due diligence checks.

For an application form and further details, please contact the school on:

Jobs@barkingabbeyschool.co.uk

Closing Date for Applications: 24th January 2025

Interview Date: TBC

Please apply via Tes. The link is below:

[Deputy Office Manager - Attendance Lead, Barking and Dagenham - Tes Jobs](#)

Barking Abbey is committed to safeguarding and promoting the welfare of children and is an Equal Opportunities Employer.

This post is exempt from the Rehabilitation of Offenders Act 1974 and a comprehensive screening process, including Disclosure check, will be undertaken on all successful applicants.

Teacher of English and Literacy Coordinator

Location:	All Saints Catholic School, Terling Road, Dagenham, RM8 1JT
Salary:	Main Scale 1 – 6/Upper Scale depending on experience + TLR 2a.
Contract:	Fixed term.
Hours:	Full time
Required:	April 2025
Website:	https://www.allsaintsschool.co.uk/
Closing Date:	Tuesday 21 st January 2025 at 09:00

Purpose of the Job

- To provide professional leadership and management for the coordination of all activities relating to literacy across the whole school; specifically improved levels of reading, writing and speaking.

Functions and Duties

- The Teachers' Pay and Conditions Document specifies the general professional duties of a teacher. In addition, certain particular duties are reasonably required to be exercised and completed in a satisfactory manner as a result of the demands of the post.

Particular Duties

- Under the overall direction of the Headteacher

Key Functions

- To plan, produce and coordinate, on behalf of the school, a Literacy Plan.
- To take responsibility for the development and implementation of the whole school plan for literacy.
- To ensure that support is given to the whole school so that a high quality of teaching and learning takes place throughout the curriculum.
- Monitor progress made towards achieving targets and use this information to plan future developments.
- To promote and develop the curricular and extra-curricular activities relating to literacy.
- To lead, organise and coordinate staff initiatives relating to all aspects of literacy across the curriculum including the provision of support and training for staff as required.
- To liaise with Line Manager regarding the support offered to pupils; and to provide relevant information to the Senior Leadership Team.

Our School

All Saints Catholic School is an Outstanding Catholic comprehensive school situated in the London Borough of Barking and Dagenham and within the Diocese of Brentwood, with good transport links to central London.

All Saints Catholic School has over 1400 students from year 7 to 13. The school achieves excellent exam results, with a Progress 8 score of 0.45 (well above average). We have received an Educational Outcomes award for being in the top 12 percent of schools in the country for progress.

Our core values of Respect, Understanding, Affection and Humour underpin all aspects of our pastoral and academic daily routines. Our 2024 Ofsted judged us to be an Outstanding school, highlighting that “the school successfully encourages pupils to demonstrate its core values, which include respect and understanding others. In addition to this, pupils meet the school’s exceedingly high academic expectations and achieve very well”.

We have won a number of awards which reflect our inclusive approach to education, including being awarded the Rights Respecting Schools Gold Award and the Inclusion Quality Mark, this is indicative of our “One in Christ” motto that we apply every day to everyone that is a part of the school community.

Our learning is based on the transcendental values of truth, goodness and beauty. We encourage pupils to discover truth, develop a sense of goodness and appreciate beauty in the world around them.

Please watch our school videos available at: <http://allsaintsschool.co.uk/> to get a further insight into life at All Saints.

Why work here?

- Ambitious CPD programme aimed to make the best possible teachers and supporting career development.
- Enthusiastic and aspiring pupils.
- Interactive screens in each classroom.
- Free use of the school gym and staff yoga.
- Inner London Pay Scale.
- Staff wellbeing lunches and an active school wellbeing team.
- Hot meals provided for staff on open evenings and parent evenings.
- Teaching and Learning forums for staff to examine different aspects of pedagogy.
- A mentoring and coaching programme for staff.

Job descriptions of our vacancies and application forms can be downloaded from our website <https://www.allsaintsschool.co.uk/>. You will find them under School Information - Vacancies.

Alternatively, you can email the school office at office@allsaintsschool.co.uk for more details or to book a visit of our school.

Midday Assistant

Location:	The Genesis Education Trust, St Margaret's School, North Street, Barking, Essex, IG11 8AW
Salary:	Scale 3
Contract:	Permanent
Hours:	11:30-13.30 Monday-Friday. 10 hours per week. Term time only.
Required:	ASAP.
Email:	Alison.brown@genesistrust.net
Closing Date:	17 th January 2025.
Interviews:	TBC.

This post will involve providing lunch time support at St Margaret's school

We are looking for someone who has excellent communication skills to supervise children during the lunch period. The successful applicant must enjoy the company of children and be able to form positive relationships. They must be committed to initiating supervised, fun play activities and to promote and encourage healthy eating.

You will need to be enthusiastic, a good communicator and able to engage children in interesting activities.

Do you have:

- Experience of working with children
- An understanding of how children develop and learn
- Have the ability to work on your own initiative.

If you are interested in the position, please submit your application to Alison Brown. An application form and job description can be downloaded via the job advert or requested using contact information below.

Contact information

Alison Brown

07706330217

Alison.brown@genesistrust.net

We are committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo Child Protection screening, including checks with past employers and the DBS. References will be taken up before interviews are offered.

Whole School Business Studies and Economics Subject Leader

Location:	Robert Clack School, Gosfield Road, Dagenham, RM8 1JU
Salary:	Main Pay Scale/Upper Pay Scale (Inner London) Plus, TLR1b of £11,410 per annum.
Website:	www.robertclack.co.uk .
Email:	cziregbe@robertclack.co.uk
Required:	As soon as possible – January or April 2025.
Closing Date:	Monday 20 th January 2025 at 08:00 (rolling advert until recruited).
Interviews:	To be confirmed.

We are looking to appoint a talented, dynamic and passionate individual to lead our successful Business Education Department (incorporating Business Studies and Economics). As a whole school Subject Leader, you will become an integral part of our dynamic group of middle leaders.

Our Business Education department works across all three school sites. You will be allocated leadership time to effectively monitor, evaluate and improve the quality of education in Business Studies and Economics. You will also be supported by a TLR postholder who oversees Key Stage 5 in Business Education.

Please note the following information regarding our Business Education curriculum:

KS4: Edexcel GCSE Business Studies

This is a highly popular option subject. This specification is structured into two themes, taking students from how entrepreneurs start businesses (Theme 1) through to growing and global businesses (Theme 2).

Theme 1 concentrates on the key business concepts, issues and skills involved in starting and running a small business. It provides a framework for students to explore core concepts through the lens of an entrepreneur setting up a business. Theme 2 examines how a business develops beyond the start-up phase. It focuses on the key business concepts, issues and decisions used to grow a business, with an emphasis on aspects of marketing, operations, finance and human resources. It also considers the impact of the wider world on the decisions a business makes as it grows.

KS5: OCR Cambridge Technical Level 3 in Business Studies

This qualification is for learners 16 years old or over who want to study business. This qualification provides learners with the opportunity to develop an understanding of the business environment and to focus on a specific aspect of business through applied learning.

Our KS5 Business pupils go on to secure excellent university placements and apprenticeships. Many of our KS5 Business Studies pupils join The Business Academy letter, an extra-curricular club, promoting entrepreneurship and networking with organisations within Marketing, Consultancy and Finance.

About you:

You must be passionate about teaching and will be expected to collaborate with colleagues in the department in planning and delivering lessons across a range of ages and abilities.

You must also be committed to delivering high quality teaching and learning, while promoting outstanding progress for all pupils. We will consider applications from highly effective classroom teachers who aspire to become a Subject Leader as well as current Subject Leaders.

We are looking for someone who has the following:

- Qualified Teacher Status.
- A Business Studies degree or equivalent.
- Successful experience of and a good knowledge of teaching Business Studies and Economics within a Secondary School at all relevant Key Stages (4 and 5) (ages 11 to 18).
- A record of good to outstanding teaching and of securing high levels of pupil progress.
- It is also desirable, but not essential, that you have knowledge or experience of delivering vocational courses.
- Proven track record of good classroom practice with students obtaining excellent value-added results and GCSE and A Level grades.
- Experience of the use of assessment and data in improving pupil progress.
- Able to lead and manage staff, while working effectively and supportively within a team.
- Experience of or a commitment to wider school responsibilities.
- Exceptional interpersonal and organisational skills.
- An appreciation and an understanding of a school at the heart of the community.
- Current or recent successful subject leadership experience (desirable).

Robert Clack School of Science is one of the most successful schools in the UK and is soon to become one of the largest schools in the UK.

Reasons to join us:

Our Pupils: The exemplary behaviour of our pupils is always commented upon by visitors to our school. Our pastoral system is second to none, reinforcing the values and ethos of the school. Pupils understand the importance of mutual respect, compassion for others, discipline, hard work, high expectations, and aspirations.

Success: We are hugely oversubscribed with a large Sixth Form. Through our provision of a broad and balanced curriculum, and an extensive range of extra-curricular opportunities, our pupils achieve excellent academic, social and cultural outcomes, despite living in an area of significant disadvantage. At the end of Year 13, our pupils go on to top University destinations, including Oxford and Cambridge. Many have progressed to employment via apprenticeships or in a variety of industries.

Working Conditions: Our pupils need the best quality teachers in the classroom, and we support our teachers through enhanced PPA time, minimal bureaucracy, supportive departments, pastoral teams and the leadership team.

Professional Advancement: We believe in training, developing and supporting teachers and support staff. Many of our teachers trained at Robert Clack; a number are former pupils of the school, including the Headteacher. We have a silver award for our CPD from the Teacher's Development Trust, Investors in People Bronze award and the one time that we entered the Sunday Times Best Public Sector Company we were ranked first for Leadership, My Company and Personal Growth. If you are ambitious, motivated and above all an excellent teacher, there are plenty of opportunities for you to develop at Robert Clack School.

HOW TO APPLY:

To view more information about Robert Clack School, please take a look at the school website. If you would like to apply for this position, please refer to the; job description, person specification and download the application form, which is available with the TES. Please submit your completed application form via the TES or to: cziregbe@robertclack.co.uk

CVs only will not be accepted. They will only be accepted if accompanied by a completed application form.

REQUIRED FOR: As soon as possible – January or April 2025.

APPLICATION CLOSING DATE: 8am on Monday 20th January 2025 (rolling advert until recruited)

INTERVIEWS TO BE HELD: To be confirmed.

Robert Clack School is committed to safeguarding and promoting the welfare of children and young people. Successful applicants must be willing to undergo identity checks, checks with past employers, an online internet search and an enhanced Disclosure & Barring Service check.

English Teacher

Location:	Robert Clack School, Gosfield Road, Dagenham, RM8 1JU
Salary:	Main Pay Scale/Upper Pay Scale (Inner London).
Required:	September 2025.
Website:	<u>www.robertclack.co.uk</u> .
Email:	<u>cziregbe@robertclack.co.uk</u>
Closing Date:	Monday 20 th January 2025 at 08:00 (rolling advert until appointed).
Interviews:	To be confirmed.

As a result of our recent and continuing school expansion, we are looking for enthusiastic and inspirational English Teacher to join our growing team.

At Robert Clack School, we encourage pupils to develop a love of language and literature, while exploring a range of important themes and contexts. All pupils develop key skills in reading, writing, speaking and listening. They read a range of fiction and non-fiction texts and are given the opportunity to improve their writing skills through various methods (narrative and descriptive pieces, discursive essays, letters etc.), along with speaking and listening skills via classroom activities (role play, group debate, presentations etc.).

Many pupils take part in extra-curricular activities in English such as BBC School Report, reading groups, theatre trips and poetry competitions. We also deliver intervention and revision for our students.

We are a high achieving department, that attained fantastic results in the summer. We are looking for an enthusiastic, responsive and reflective teacher to help students to continue to make progress in English.

You must be passionate about teaching and promoting a lifelong enjoyment of English. You will be expected to collaborate with colleagues in the department in planning and delivering lessons across a range of ages and abilities. You must be committed to delivering high quality teaching and learning, while securing outstanding progress for all pupils. Applications are welcomed from both Early Career Teachers and experienced teachers.

The right candidate, for us, will be someone who can demonstrate:

- Experience and knowledge of teaching English within a secondary school (ages 11-16 essential, ages 11-18 desirable).
- Excellent curriculum knowledge and how to sequence the skills and knowledge needed.
- A record of / commitment to outstanding teaching and securing high levels of pupil progress.
- Experience of or a commitment to wider school responsibilities.
- Exceptional interpersonal and organisational skills.
- Qualified Teacher Status.
- An appreciation and an understanding of a school at the heart of the community.

Robert Clack School of Science is one of the most successful schools in the UK and we are expanding to become one of the largest schools in the UK. This is a fantastic opportunity for a talented, ambitious professional to join the dedicated teaching team within our school.

Reasons to join us:

Our Pupils: The exemplary behaviour of our pupils is always commented upon by visitors to our school. Our pastoral system is second to none, reinforcing the values and ethos of the school. Pupils understand the importance of mutual respect, compassion for others, discipline, hard work, high expectations, and aspirations.

Success: We are hugely oversubscribed with a large Sixth Form. Through our provision of a broad and balanced curriculum, and an extensive range of extra-curricular opportunities, our pupils achieve excellent academic, social and cultural outcomes, despite living in an area of significant disadvantage. At the end of Year 13, our pupils go on to top University destinations, including Oxford and Cambridge. Many have progressed to employment via apprenticeships or in a variety of industries.

Working Conditions: Our pupils need the best quality teachers in the classroom, and we support our teachers through enhanced PPA time, minimal bureaucracy, supportive departments, pastoral teams and the leadership team.

Professional Advancement: We believe in training, developing and supporting teachers and support staff. Many of our teachers trained at Robert Clack; a number are former pupils of the school, including the Headteacher. We have a silver award for our CPD from the Teacher's Development Trust, Investors in People Bronze award and the one time that we entered the Sunday Times Best Public Sector Company we were ranked first for Leadership, My Company and Personal Growth. If you are ambitious, motivated and above all an excellent teacher, there are plenty of opportunities for you to develop at Robert Clack School.

HOW TO APPLY:

To view more information about Robert Clack School, please take a look at the school website. If you would like to apply for this position please refer to the Job Description, Person Specification and download the application form which is available with the TES. Please submit your completed application form via the TES or to: cziregbe@robertclack.co.uk

CVs only will not be accepted. They will only be accepted if accompanied by a completed application form.

REQUIRED FOR: September 2025

APPLICATION CLOSING DATE: 8am on Monday 20th January 2025 (rolling advert until appointed)

INTERVIEWS TO BE HELD: To be confirmed.

Robert Clack School is committed to safeguarding and promoting the welfare of children and young people. Successful applicants must be willing to undergo identity checks, an online internet search, checks with past employers and an enhanced Disclosure & Barring Service check.

Teacher of English

Location:	Sydney Russell School, Parsloes Avenue, Dagenham, RM9 5QT
Salary:	Inner London MPS.
Start:	Flexible from January 2025.
Website:	www.sydneyrussellschool.com
Email:	office@sydneyrussellschool.com
Closing Date:	30 th March 2025. Early applications are encouraged - we will operate a rolling schedule of interviews for shortlisted candidates.

Purpose of the role:

Our English department is highly successful in supporting our students across KS3, KS4 and KS5 to achieve well and realise their potential. We seek to appoint a teacher of English who will ensure continued success for our students across KS3 and KS4, with opportunity for suitable successful candidates to teach KS5. The successful candidate will work as part of a team to ensure the highest standards of academic progress of all the students who study English, continually driving and improving student achievement.

The teacher will:

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document
- Meet the expectations set out in the Teachers' Standards

During the course of the academic year, it is expected that you will take on the following duties and responsibilities:

1. Planning
2. Teaching & Classroom Management
3. Agreed Whole School Procedures

Planning

As a class teacher, you will be expected to plan your teaching with regard to the school's policies and programmes of study. You will be expected to achieve progression in student's learning by:

- Identifying clear learning and teaching objectives and content and specifying how these will be taught.
- Setting tasks for class, group and individual work, which challenge students and ensure high levels of student interest. This includes teaching through "challenges" where children's learning is not capped, and they have greater ownership of the work they undertake.
- Planning, setting and responding to homework, in line with the agreed policy for each year group.
- Setting high expectations for students' learning, motivation and presentation of work.
- Setting clear targets for students' learning, building on prior attainment and ensuring that students understand what is required of them for any given task.
- Identifying students with Special Educational Needs and knowing where to seek advice to give positive and targeted support.

- Planning, in the short, medium- and longer-term, lessons which provide pace, motivation and challenge for students.
- Using assessment of students' attainment to plan future lessons.
- Planning for students' personal, spiritual, moral, social and cultural development.

Teaching and Classroom Management

As a class teacher, you will be expected to:

- Ensure that teaching and learning objectives are met through effective teaching, high expectations, sound learning and discipline and a purposeful working atmosphere in the classroom.
- Establish and maintain good discipline, by following the school policy for behaviour management.
- Establish a safe learning environment in which students feel safe, secure and confident.
- Use a variety of teaching methods which will foster and stimulate enthusiasm for learning and maintain motivation.
- Differentiate appropriately for all abilities in the class, setting high expectations for all but not cap student learning.
- Give clear instructions, presentations and question students effectively to ensure participation.
- Respond to all students' work effectively, in line with the school's marking policy so that students are clear about how they have achieved and their next steps.
- Keep effective records of children's progress.
- Use opportunities to develop students' personal, spiritual, social, moral and cultural development.
- Establish positive working relationships with all support staff who may work in your classroom and ensure they are informed of lesson planning and your expectations.

Agreed Whole School Procedures

As a class teacher and member of staff, you will be expected to:

- Ensure all children are treated equally, regardless of gender, social or cultural backgrounds.
- Safeguard and promote the welfare of children and young people and follow school policies and the staff code of conduct.
- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's values and vision
- Make a positive contribution to the wider life and ethos of the school e.g. through being a form tutor, contributing to the enrichment curriculum
- Take part in the school's appraisal procedures
- Work with others on curriculum and pupil development to secure coordinated outcomes
- Participate in meetings at the school which relate to the curriculum for the school or the administration or organisation of the school, including pastoral arrangements.
- Attend all directed-time activities including the agreed Parents' Evening sessions.
- Keep parents informed of their child's progress during the year, through positive links with parents and reporting to them.
- Ensure that student welfare duties are carried out, including break-time duty and forward any student concerns to the relevant person.

- Look to improve performance through evaluating your own teaching critically and use this to improve your effectiveness and engage with continued professional development including feedback to/from other members of staff.
- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality

You should be familiar with the Code of Practice on the identification and assessment of Special Educational Needs, and you are expected to implement and keep records on Individual Education Plans (IEPs). You should also seek the advice of the schools Special Educational Needs Co-ordinator (SENCO) if you have concerns on a student's progress. Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The post-holder may be required to do other duties appropriate to the level of the role, as directed by the principal or line manager.

To apply please complete the online application form and email to:

recruitment@sydneyrussellschool.com

We are committed the safety and welfare of all children and expect all staff and volunteers to share this commitment. A fully enhanced clear DBS is essential for this post.

Teacher of Maths

Location:	Sydney Russell School, Parsloes Avenue, Dagenham, RM9 5QT
Salary:	Inner London.
Website:	www.sydneyrussellschool.com
Email:	office@sydneyrussellschool.com
Start:	1 st September 2025
Closing Date:	30 th January 2025.

Main purpose

The teacher will:

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document
- Meet the expectations set out in the Teachers' Standards

During the course of the academic year, it is expected that you will take on the following duties and responsibilities:

1. Planning
2. Teaching & Classroom Management
3. Agreed Whole School Procedures

Planning

As a class teacher, you will be expected to plan your teaching with regard to the school's policies and programmes of study. You will be expected to achieve progression in student's learning by:

- Identifying clear learning and teaching objectives and content and specifying how these will be taught.
- Setting tasks for class, group and individual work, which challenge students and ensure high levels of student interest. This includes teaching through "challenges" where children's learning is not capped, and they have greater ownership of the work they undertake.
- Planning, setting and responding to homework, in line with the agreed policy for each year group.
- Setting high expectations for students' learning, motivation and presentation of work.
- Setting clear targets for students' learning, building on prior attainment and ensuring that students understand what is required of them for any given task.
- Identifying students with Special Educational Needs and knowing where to seek advice to give positive and targeted support.
- Planning, in the short, medium- and longer-term, lessons which provide pace, motivation and challenge for students.
- Using assessment of students' attainment to plan future lessons.
- Planning for students' personal, spiritual, moral, social and cultural development.

Teaching and Classroom Management

As a class teacher, you will be expected to:

- Ensure that teaching and learning objectives are met through effective teaching, high expectations, sound learning and discipline and a purposeful working atmosphere in the classroom.

- Establish and maintain good discipline, by following the school policy for behaviour management.
- Establish a safe learning environment in which students feel safe, secure and confident.
- Use a variety of teaching methods which will foster and stimulate enthusiasm for learning and maintain motivation.
- Differentiate appropriately for all abilities in the class, setting high expectations for all but not cap student learning.
- Give clear instructions, presentations and question students effectively to ensure participation.
- Respond to all students' work effectively, in line with the school's marking policy so that students are clear about how they have achieved and their next steps.
- Keep effective records of children's progress.
- Use opportunities to develop students' personal, spiritual, social, moral and cultural development.
- Establish positive working relationships with all support staff who may work in your classroom and ensure they are informed of lesson planning and your expectations.

Agreed Whole School Procedures

As a class teacher and member of staff, you will be expected to:

- Ensure all children are treated equally, regardless of gender, social or cultural backgrounds.
- Safeguard and promote the welfare of children and young people and follow school policies and the staff code of conduct.
- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's values and vision
- Make a positive contribution to the wider life and ethos of the school e.g. through being a form tutor, contributing to the enrichment curriculum
- Take part in the school's appraisal procedures
- Work with others on curriculum and pupil development to secure coordinated outcomes
- Participate in meetings at the school which relate to the curriculum for the school or the administration or organisation of the school, including pastoral arrangements.
- Attend all directed-time activities including the agreed Parents' Evening sessions.
- Keep parents informed of their child's progress during the year, through positive links with parents and reporting to them.
- Ensure that student welfare duties are carried out, including break-time duty and forward any student concerns to the relevant person.
- Look to improve performance through evaluating your own teaching critically and use this to improve your effectiveness and engage with continued professional development including feedback to/from other members of staff.
- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality

You should be familiar with the Code of Practice on the identification and assessment of Special Educational Needs, and you are expected to implement and keep records on Individual Education Plans (IEPs). You should also seek the advice of the schools Special Educational Needs Co-ordinator (SENCO) if you have concerns on a student's progress.

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The post-holder may be required to do other duties appropriate to the level of the role, as directed by the principal or line manager.

To apply please complete the online application form and email to:

recruitment@sydneyrussellschool.com

We are committed the safety and welfare of all children and expect all staff and volunteers to share this commitment. A fully enhanced clear DBS is essential for this post.

Teacher of Economics

Location:	Sydney Russell School, Parsloes Avenue, Dagenham, RM9 5QT
Salary:	Inner London.
Website:	www.sydneyrussellschool.com
Email:	office@sydneyrussellschool.com
Start:	1 st September 2025
Closing Date:	30 th January 2025.

Purpose of the role:

Economics is a very successful department which has seen a rapid growth in the numbers of pupils choosing it at GCSE & A Level.

We seek to appoint a teacher of Economics who will ensure continued success for our students across KS4 and KS5. The successful candidate will work as part of a team to ensure the highest standards of academic progress of all the students who study Economics, continually driving and improving student achievement. The role may require teaching of Business Studies and/or Maths subject to candidate suitability.

The teacher will:

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document
- Meet the expectations set out in the Teachers' Standards

During the course of the academic year, it is expected that you will take on the following duties and responsibilities:

1. Planning
2. Teaching & Classroom Management
3. Agreed Whole School Procedures

Main activities and responsibilities:

Planning

As a class teacher, you will be expected to plan your teaching with regard to the school's policies and programmes of study. You will be expected to achieve progression in student's learning by:

- Identifying clear learning and teaching objectives and content and specifying how these will be taught.
- Setting tasks for class, group and individual work, which challenge students and ensure high levels of student interest. This includes teaching through "challenges" where children's learning is not capped, and they have greater ownership of the work they undertake.
- Planning, setting and responding to homework, in line with the agreed policy for each year group.
- Setting high expectations for students' learning, motivation and presentation of work.
- Setting clear targets for students' learning, building on prior attainment and ensuring that students understand what is required of them for any given task.

- Identifying students with Special Educational Needs and knowing where to seek advice to give positive and targeted support.
- Planning, in the short, medium- and longer-term, lessons which provide pace, motivation and challenge for students.
- Using assessment of students' attainment to plan future lessons.
- Planning for students' personal, spiritual, moral, social and cultural development.

Teaching and Classroom Management

As a class teacher, you will be expected to:

- Ensure that teaching and learning objectives are met through effective teaching, high expectations, sound learning and discipline and a purposeful working atmosphere in the classroom.
- Establish and maintain good discipline, by following the school policy for behaviour management.
- Establish a safe learning environment in which students feel safe, secure and confident.
- Use a variety of teaching methods which will foster and stimulate enthusiasm for learning and maintain motivation.
- Differentiate appropriately for all abilities in the class, setting high expectations for all but not cap student learning.
- Give clear instructions, presentations and question students effectively to ensure participation.
- Respond to all students' work effectively, in line with the school's marking policy so that students are clear about how they have achieved and their next steps.
- Keep effective records of children's progress.
- Use opportunities to develop students' personal, spiritual, social, moral and cultural development.
- Establish positive working relationships with all support staff who may work in your classroom and ensure they are informed of lesson planning and your expectations.

Agreed Whole School Procedures

As a class teacher and member of staff, you will be expected to:

- Ensure all children are treated equally, regardless of gender, social or cultural backgrounds.
- Safeguard and promote the welfare of children and young people and follow school policies and the staff code of conduct.
- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's values and vision
- Make a positive contribution to the wider life and ethos of the school e.g. through being a form tutor, contributing to the enrichment curriculum
- Take part in the school's appraisal procedures
- Work with others on curriculum and pupil development to secure coordinated outcomes
- Participate in meetings at the school which relate to the curriculum for the school or the administration or organisation of the school, including pastoral arrangements.
- Attend all directed-time activities including the agreed Parents' Evening sessions.
- Keep parents informed of their child's progress during the year, through positive links with parents and reporting to them.
- Ensure that student welfare duties are carried out, including break-time duty and forward any student concerns to the relevant person.

- Look to improve performance through evaluating your own teaching critically and use this to improve your effectiveness and engage with continued professional development including feedback to/from other members of staff.
- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality

You should be familiar with the Code of Practice on the identification and assessment of Special Educational Needs, and you are expected to implement and keep records on Individual Education Plans (IEPs). You should also seek the advice of the schools Special Educational Needs Co-ordinator (SENCO) if you have concerns on a student's progress.

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The post-holder may be required to do other duties appropriate to the level of the role, as directed by the principal or line manager.

To apply please complete the online application form and email to:

recruitment@sydneyrussellschool.com

We are committed the safety and welfare of all children and expect all staff and volunteers to share this commitment. A fully enhanced clear DBS is essential for this post.

Music Teacher

Location:	Robert Clack School, Gosfield Road, Dagenham, RM8 1JU
Salary:	Main Pay Scale/Upper Pay Scale (Inner London).
Required:	September 2025.
Website:	<u>www.robertclack.co.uk</u> .
Email:	<u>cziregbe@robertclack.co.uk</u>
Closing Date:	Rolling advert to 8am on Monday 27 th January 2025.
Interviews:	To be confirmed.

Robert Clack School is continuing to expand further in September 2025. We are therefore looking for an enthusiastic and inspirational teacher of Music to join our growing team next academic year.

The department has worked extensively to establish an exciting and varied music provision. Across all key stages, the curriculum has been designed to maximise progression and enjoyment in Music, ensuring it is accessible and challenging for all. The Music department across all three sites have access to state-of-the-art equipment and facilities to deliver a diverse curriculum. With each site having an iMac suite, students explore music education using Logic Pro X. The recital rooms are furnished with keyboards, samba drums, ukuleles and guitars. The department prides themselves on running a number of successful events each year including concerts, competitions and theatre productions.

The department is the audible element which conveys the school culture and identity. The successful candidate will be expected to teach Music at KS3, with the possibility to teach KS4 and KS5. We require a proactive and passionate music professional to bring inspiring ideas to actively enhance the current music provision. They would add significant value by engaging in extracurricular activities and events and continue the strong tradition of our performances. We highly value our extracurricular provision, therefore they will be an additional paid bonus.

We maintain high standards at KS3 to promote valuable and enjoyable learning, to further provide opportunity to those students wishing to take their music education further at KS4 and KS5. With the expansion of the department, we hope to offer a broader and more enriched curriculum post KS3 which further provides students with the skills to explore wider career options.

The ideal candidate would need to be highly proficient on their instrument and demonstrate they have a broad subject knowledge.

The preferred candidate will be experienced with music technology and recording equipment to further utilise the facilities the department currently has and bring new expertise and ideas to expand on this.

You must be passionate about teaching, and you will be expected to collaborate with colleagues in the department in planning and delivering lessons across a range of ages and abilities. You must be committed to delivering high quality teaching and learning, while promoting outstanding progress for all pupils. We will consider applications from newly qualified and experienced teachers.

The right candidate for us will be someone who can demonstrate:

- Experience and knowledge of teaching Music within a secondary school (ages 11-16 essential, 11-18 desirable).
- Excellent curriculum knowledge and how to sequence the skills and knowledge needed.
- A record of / commitment to outstanding teaching and securing high levels of pupil progress.
- Experience of or a commitment to wider school responsibilities.
- Exceptional interpersonal and organisational skills.
- Qualified Teacher Status.
- An appreciation and an understanding of a school at the heart of the community.

Robert Clack School of Science is one of the most successful schools in the UK and is soon to become one of the largest schools in the UK.

Reasons to join us:

Our Pupils: The exemplary behaviour of our pupils is always commented upon by visitors to our school. Our pastoral system is second to none, reinforcing the values and ethos of the school. Pupils understand the importance of mutual respect, compassion for others, discipline, hard work, high expectations, and aspirations.

Success: We are hugely oversubscribed with a large Sixth Form. Through our provision of a broad and balanced curriculum, and an extensive range of extra-curricular opportunities, our pupils achieve excellent academic, social and cultural outcomes, despite living in an area of significant disadvantage. At the end of Year 13, our pupils go on to top University destinations, including Oxford and Cambridge. Many have progressed to employment via apprenticeships or in a variety of industries.

Working Conditions: Our pupils need the best quality teachers in the classroom, and we support our teachers through enhanced PPA time, minimal bureaucracy, supportive departments, pastoral teams and the leadership team.

Professional Advancement: We believe in training, developing and supporting teachers and support staff. Many of our teachers trained at Robert Clack; a number are former pupils of the school, including the Headteacher. We have a silver award for our CPD from the Teacher's Development Trust, Investors in People Bronze award and the one time that we entered the Sunday Times Best Public Sector Company we were ranked first for Leadership, My Company and Personal Growth. If you are ambitious, motivated and above all an excellent teacher, there are plenty of opportunities for you to develop at Robert Clack School.

HOW TO APPLY:

To view more information about Robert Clack School, please take a look at the school website. If you would like to apply for this position please refer to the Job Description, Person Specification and download the application form which is available with the TES. Please submit your completed application form via the TES or to: cziregbe@robertclack.co.uk

CVs only will not be accepted. They will only be accepted if accompanied by a completed application form.

REQUIRED FOR: September 2025.

APPLICATION CLOSING DATE: Rolling advert to 8am on Monday 27 January 2025.
INTERVIEWS TO BE HELD: To be confirmed.

Robert Clack School is committed to safeguarding and promoting the welfare of children and young people. Successful applicants must be willing to undergo identity checks, checks with past employers, an online internet search and an enhanced Disclosure & Barring Service check.

English Teacher

Location:	Eastbury Community School, Hulse Avenue, Barking, IG11 9UW
Contract:	Maternity Cover Contract (one-year fixed term)
Required:	April 2025.
Salary:	UPS/MPS Including Inner London Weighting £38,766 - £60, 092.
Website:	www.eastbury.bardaglea.org.uk .
Email:	kdunnell@eastbury.bardaglea.org.uk
Closing Date:	21 st January 2025.
Interviews:	28 th January 2025.

This is an excellent opportunity for a committed and innovative individual, in a successful, well ordered, and inclusive 3-19 all through school. We are at the heart of an ethnically diverse community in London East, an area undergoing significant regeneration and building affordable homes. We are a successful school, where academic outcomes and character development are at the heart of everything we do. We believe our students can achieve and give them the opportunities to realise their potential.

We foster a collaborative culture where talented individuals are empowered to produce their best work in brand-new purpose-built accommodation.

Find out more about a career at ECS here: [Join Our Community](#)

About The Role:

We are seeking a well-qualified, ambitious professional who is motivated to make a difference to the life chances of our young people. The successful candidate will:

- Be a dedicated team player who is committed to the happiness, well-being, self-esteem and progress of everyone at the school
- Be able to teach students of all abilities and demonstrate passion and enthusiasm
- Be able to and willing to make contributions to both the department and to the wider school community

ECS celebrates its diversity, and we positively welcome applications from all sections of the community. If you are interested in making a difference in young people's lives, whatever your background or history please apply.

In return we can offer:

- A pupil centred, progress focused ethos.
- A welcoming and supportive community.
- The opportunity to work with a passionate, hardworking and supportive staff.
- A commitment to develop your skills through continued professional development.
- A supportive and committed Leadership Team and Governing Body.
- A cohort of pupils with high aspirations and a willingness to learn.
- A school which understands the importance of staff well-being and workload

management

“Pupils value the opportunities that they have to work with leaders to further improve the school, for example through the school council. Older pupils, and students in the sixth form, help pupils in the primary phase with their reading. Pupils benefit from a range of extra-curricular clubs, both at lunchtime and after school.” (Ofsted March 2024)

Please click here to find out more information about what it is like to work at ECS:

<https://www.eastbury.bardaglea.org.uk/>

The school is located less than 10 minutes' walk from Upney tube and 15 minutes from Barking mainline station.

To find out more about how teachers can secure rented accommodation at a discounted rate of 20% please contact: info@bdsip.co.uk

For full details of the post and an application form, please visit the school website www.eastbury.bardaglea.org.uk and return the application form to the Headteacher's PA, Karen Dunnell kdunnell@eastbury.bardaglea.org.uk. The closing date for applications is 21 January 2025 and interviews will be held 28 January 2025.

ECS is committed to safeguarding and promoting the welfare of children and is an Equal Opportunities Employer.

This post is exempt from the Rehabilitation of Offenders Act 1974 and a comprehensive screening process, including Disclosure check, will be undertaken on all successful applicants.

Design & Technology, Construction and Engineering Technician

Location:	Robert Clack School, Gosfield Road, Dagenham, RM8 1JU
Salary:	Scale 3 (actual salary range is £20,742 - £21,039 per annum).
Hours:	30 hours per week (8.30am-3.30pm – 1-hour unpaid lunch break), term-time only.
Required:	As soon as possible.
Website:	www.robertclack.co.uk .
Email:	cziregbe@robertclack.co.uk
Closing Date:	Tuesday 28 th January 2025 at 08:00.
Interviews:	To be confirmed, during February 2025.

We are seeking to appoint a Design and Technology, Construction and Engineering Technician to work as part of our team. The successful candidate will work with teachers and support pupils in lessons. This post involves manual handling tasks, as throughout the day you will be required to; set up and replenish materials and equipment, maintaining a clean and tidy environment, providing assistance to teachers, as well as giving technical support to teachers and pupils.

The Design and Technology Department has 7 highly equipped workshops including laser cutters, 3D printers and CAD CAM machines. We also have a purpose built, fully equipped indoor and outdoor construction centre for bricklaying, plumbing and carpentry.

The successful candidate is required to have the following skills and experience:

- Relevant work experience.
- Familiarity with a variety of design technology materials and techniques.
- Confidence to use a variety of workshop equipment (training can be provided).
- Excellent levels of literacy and numeracy.
- Experience of working with children or young adults in a school or similar environment.
- A variety of communication skills to respond to the needs of individual children.
- Good behaviour management skills.
- Good organisational skills.
- Awareness of basic health and safety issues.
- Patience and a calm manner.

REQUIRED FOR: As soon as possible.

APPLICATION CLOSING DATE: 8am on Tuesday 28th January 2025.

INTERVIEWS TO BE HELD: To be confirmed, during February 2025.

To view the job description, person specification and download an application form please select join us, vacancies, non-teaching vacancies in the following link: [Non-Teaching Vacancies](#)

Please submit completed applications by e-mail to: cziregbe@robertclack.co.uk

CV's will only be accepted if accompanied by an Application Form.

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Maths Teacher

Location:	Eastbury Community School, Hulse Avenue, Barking, IG11 9UW
Required:	April or September 2025.
Contract:	Permanent.
Salary:	UPS/MPS Including Inner London Weighting £38,766 - £60, 092.
Website:	www.eastbury.bardaglea.org.uk .
Email:	kdunnell@eastbury.bardaglea.org.uk
Closing Date:	Wednesday 22 nd January 2025.
Interviews:	W/C 27 th January 2025.

This is an excellent opportunity for a committed and innovative individual, in a successful, well ordered, and inclusive 3-19 all through school. We are at the heart of an ethnically diverse community in London East, an area undergoing significant regeneration and building affordable homes. We are a successful school, where academic outcomes and character development are at the heart of everything we do. We believe our students can achieve and give them the opportunities to realise their potential.

We foster a collaborative culture where talented individuals are empowered to produce their best work in brand-new purpose-built accommodation.

Find out more about a career at ECS here: [Join Our Community](#)

About The Role:

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- Be able to teach students of all abilities and demonstrate passion and enthusiasm
- Be able to and willing to make contributions to both the department and to the wider school community

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In return we can offer:

- A pupil centred, progress focused ethos.
- A welcoming and supportive community.
- The opportunity to work with a passionate, hardworking and supportive staff.
- A commitment to develop your skills through continued professional development.
- A supportive and committed Leadership Team and Governing Body.
- A cohort of pupils with high aspirations and a willingness to learn.
- A school which understands the importance of staff well-being and workload management

“Pupils value the opportunities that they have to work with leaders to further improve the school, for example through the school council. Older pupils, and students in the sixth form, help pupils in the primary phase with their reading. Pupils benefit from a range of extra-curricular clubs, both at lunchtime and after school.” (Ofsted March 2024)

Please click here to find out more information about what it is like to work at ECS:

<https://www.eastbury.bardaglea.org.uk/>

The school is located less than 10 minutes' walk from Upney tube and 15 minutes from Barking mainline station.

To find out more about how teachers can secure rented accommodation at a discounted rate of 20% please contact: info@bdsip.co.uk

For full details of the post and an application form, please visit the school website www.eastbury.bardaglea.org.uk and return the application form to the Headteacher's PA, Karen Dunnell kdunnell@eastbury.bardaglea.org.uk. The closing date for applications is Wednesday 22 January 2025 and interviews will be held w/c 27 January 2025.

ECS is committed to safeguarding and promoting the welfare of children and is an Equal Opportunities Employer.

This post is exempt from the Rehabilitation of Offenders Act 1974 and a comprehensive screening process, including Disclosure check, will be undertaken on all successful applicants.

Technology Teacher

Location:	Eastbury Community School, Hulse Avenue, Barking, IG11 9UW
Required:	April or September 2025.
Contract:	One-year fixed term (Maternity cover contract).
Salary:	UPS/MPS Including Inner London Weighting £38,766 - £60, 092.
Website:	www.eastbury.bardaglea.org.uk .
Email:	kdunnell@eastbury.bardaglea.org.uk
Closing Date:	Wednesday 22 nd January 2025.
Interviews:	W/C 27 th January 2025.

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This post is exempt from the Rehabilitation of Offenders Act 1974 and a comprehensive screening process, including Disclosure check, will be undertaken on all successful applicants.

Head of Department - Personal Development

Location:	Sydney Russell School, Parsloes Avenue, Dagenham, RM9 5QT
Salary:	Inner London plus TLR 2c.
Contract:	Permanent
Start:	April/September 2025.
Website:	www.sydneyrussellschool.com
Email:	office@sydneyrussellschool.com
Closing Date:	Friday 7 th February 2025.
Interviews:	W/C 10 th February 2025

Purpose of the role:

Our Personal Development curriculum comprises the curriculum subjects of Citizenship, RE, PSHEE, RSHE and SMSC, as well as ensuring students develop their understanding of fundamental British values, equality, diversity, inclusion, careers, wellbeing and safety. The curriculum is delivered across all phases of the school, with this role specifically focusing on KS2-KS5. Curriculum delivery is through timetabled lessons, form time sessions, assemblies and targeted workshops/'drop down' days.

We seek to appoint a Head of Department who, working under the direction of the AVP Personal Development, will offer vision and direction for the curriculum and the department, bringing their knowledge and expertise to further enhance the wider school PD provision. This is an exciting opportunity for the successful candidate to lead a department within the wider school PD provision which has been recognised by Challenge Partners as an Area of Excellence, and to contribute to the continued growth and innovation of a dynamic and rapidly evolving field in education.

The successfully appointed candidate will provide day-to-day leadership for each member of staff in the department, encouraging and supporting their professional development and promoting a positive working atmosphere which encourages cooperation and promotes the highest standards of education, contributing towards the best outcomes for student achievement and development.

Main activities and responsibilities:

Leadership

- To take a leading role in further developing the vision and direction for the department, leading its curriculum delivery and monitoring and evaluating its impact
- To be responsible for the curriculum; its sequenced and mapped overview, its implementation through high quality teaching and assessment practices and its robust self-evaluation to ensure the best outcomes for all learners
- To work with the designated line manager for the department to identify departmental priorities for the Departmental Improvement Plan within the context of the Whole School Improvement Plan; to lead, manage and evaluate its implementation.
- To lead a programme for continuously raising achievement; to lead the dissemination and analysis of examination outcomes to maximise student attainment

and to ensure formative assessments are effectively used in raising student achievement.

- To embed high expectations of subject knowledge, pedagogy and practice throughout the department to maximise student achievement.
- To ensure that any issues of unsatisfactory teaching quality within the department is promptly and effectively addressed in line with the school's policies
- To lead and line-manage (as required), on a day-to-day basis, the work of the department including assessing, recording, monitoring and reporting student progress and achievement, to improve student outcomes, ensuring assessment and reporting systems and structures are reliable and consistent.
- To play a key part in the strategic planning and improvement for the school, working with middle leaders and senior leaders across all phases to drive continual improvement

Curriculum/Teaching and Learning

- To be an exceptional practitioner whose subject knowledge engages and enthuses learners, enabling them to achieve their potential as well as providing a model for colleagues in the department and across the school
- To develop and share good teaching and learning practice within the department and across the school.
- To be a reflective practitioner who keeps abreast of developments in education, in particular content and requirements for Personal Development curriculum, as well as maintaining up-to-date understanding of Ofsted framework and using this to inform departmental practices.
- To be committed to the highest standards of personal organization as a role model to colleagues and students.
- To have sound classroom management skills, building positive ways of working with students to maximize their progress and attainment.
- To be committed to their own professional development and securing the highest standards of practice in the classroom as well as across the department

Agreed Whole School Procedures

As a class teacher and member of staff, you will be expected to:

- Ensure all children are treated equally, regardless of gender, social or cultural backgrounds.
- Safeguard and promote the welfare of children and young people and follow school policies and the staff code of conduct.
- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, to support the school's values and vision
- Make a positive contribution to the wider life and ethos of the school e.g. through being a form tutor, contributing to the enrichment curriculum
- Take part in the school's appraisal procedures
- Work with others on curriculum and pupil development to secure coordinated outcomes
- Participate in meetings at the school which relate to the curriculum for the school or the administration or organisation of the school, including pastoral arrangements.
- Attend all directed-time activities including the agreed Parents' Evening sessions.
- Keep parents informed of their child's progress during the year, through positive links with parents and reporting to them.
- Ensure that student welfare duties are carried out, including break-time duty, and forward any student concerns to the relevant person.

- Look to improve performance through evaluating your own teaching critically and use this to improve your effectiveness and engage with continued professional development including feedback to/from other members of staff.
- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality

You should be familiar with the Code of Practice regarding the identification and assessment of Special Educational Needs, and you are expected to implement and keep records on Individual Education Plans (IEPs). You should also seek the advice of the school's Special Educational Needs Coordinator (SENCO) if you have concerns about a student's progress.

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive definition of the post. The post-holder may be required to do other duties appropriate to the level of the role, as directed by the principal or line manager. The role will be reviewed on a regular basis and may be subject to modification or amendment at any time.

SEND Project Youth Worker (18-25 age group)

Location: Ab Phab Youth Club, Vibe Youth Centre, Becontree Avenue, Dagenham, RM8 2UT

Salary: LLW - £13.85p/h.

Hours: Wednesday evenings 6pm – 9pm. *Possibility of further hours. This could include additional evening sessions, events or weekend trips.*

Website: [Ab Phab Youth Club](#)

Email: louiseh@abphabyouthclub.org.uk

Closing Date: 31st January 2025.

Job Purpose:

To work as part of the Ab Phab YC team to promote and encourage young people (18 – 25 years) to participation in a wide range of social and educational activities promoting life skills, independence, and employability.

Main Duties

- Work with young adults in a group, and on a 1-1 basis, to identify next steps and achieve session/workshop outcomes.
- Work with young adults to remove barriers in accessing youth provision and facilitate the inclusion of all young people in activities, recognising individual needs.
- Work with young adults on trips and events to access community facilities and improve their confidence.
- Mentoring individual young adults where appropriate to achieve set goals and targets for progression.
- Support Deputy Manager in the creation of tailored resources to support the young adult's participation in sessions/workshops.
- Attend regular training to maintain up-to-knowledge of safeguarding and other key skillsets required for the role.
- Ensure that the young adults are motivated and have fun!

For more information or to request a full application pack please contact Louise Harris on:

louiseh@abphabyouthclub.org.uk